**Self-Neglect and / or Hoarding Meeting Agenda template**

**Date, time and venue**

1. **Introductions, ground rules, housekeeping and purpose of meeting, apologies and exclusions**

For the purposes of accurate minute taking the meeting will be recorded

1. **Current Risks identified and Assessed**

Each agency to identify risk / or update

Each risk to be assessed

1. **Risks to others and assessment of risk**
2. **Previous historical risks**
3. **Mental Capacity in relation to behaviour / risks identified**
4. **Views of adult at risk / outcomes expressed**
5. **Adults insight and understanding into risks identified**

* Risks to self
* Risks to others i.e. neighbours, support workers

1. **Action to address risks identified**

* What actions
* Who will complete actions and timescales
* Who will lead
* Who will coordinate

Date for review meeting

Risk Level 2 - review within 50 working days

Risk Level 3 - review within 25 working days

**9. Summary / Conclusion**